

# No Show Policy

Legacy Heart Center is committed to helping you manage and maintain your cardiovascular needs. When you schedule time with one of our physicians that time is reserved for you to discuss and review your medical concerns. We do understand that on occasion unforeseen circumstances do arise and the need to cancel your scheduled appointment may be necessary. If you know that you will be unable to keep your appointment, we ask you to show consideration by calling our office no less than 24 hours in advance. Providing our office with adequate notice will allow us to offer that appointment time to another patient. We know situations arise that prohibit you from being able to give advance notice and we will take those situations into consideration.

The following no-show and/or late cancellation fees will be assessed:

A **\$25 charge** will be assessed for “no showing” or for failing to give 24-hour notice of the need to cancel an **office appointment with one of our physicians**.

A **\$100 charge** will be assessed for “no showing” or for failing to give 24-hour notice of the need to cancel **scheduled testing**.

I have read and understand the terms of Legacy Heart Center’s no show policy. I understand no show charges are not billable to my insurance and will ultimately be my financial responsibility. I also understand that any no show charges assessed to my account must be paid prior to any subsequent visits.

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Patient’s or Authorized Representative’s Printed Name

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Relationship to Patient

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Patient’s or Authorized Representatives Signature

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Date